

Minutes of NYSFAAA Executive Council Meeting
April 6-7, 2000
Buffalo, NY

Present:

William Cheetham
Warren Hoffman
Cathleen Bellomo
Anne Barton
Tom Dalton
Mary Jo Stetz
Ed Reiman
Keith Stevenson
Lisa Simpson
Mildred Brown
Evelyn De Stio
Johanna Kelly
Kerrie Cooper
Tor Shekerjian

Secretary's Report: A. Barton

MOTION: Move to approve the minutes of the last council meeting.

Simpson/Stevenson

Unanimous

Treasurer's Report: C. Bellomo

MOTION: Move to approve the treasurer's report - copy attached for the permanent record.

Brown/Shekerjian

Unanimous

Cathy has placed an order for a new laptop. Quicken 2000 has been ordered.

Tom Dalton volunteered to conduct an inventory of all NYSFAAA equipment. He will also develop a policy for disposition of outdated equipment.

Tor will investigate leasing options. Lisa will contact him re a deal on her campus with IBM.

Cathy reported that budget request forms went out in the mail this week to all statewide chairs. They are due back to her in May.

Cathy distributed a sample letter she would like to send to college presidents reinforcing the value of NYSFAAA participation. Suggestions were made for revision. Cathy will revise and get a copy to Anne and she will fax to the council.

Bill will also be sending a letter thanking the college presidents for the involvement of council members this year.

Membership: W. Hoffman

A copy of the latest membership report is attached for the record. The new directory is at the printers. It includes everyone who paid their dues by April 1. It will cost NYSFAAA about \$5500, the rest is covered by advertising.

Council emphasized that the directory should be printed in January of each year. It was acknowledged that this year took longer than normal, but future years should adhere to the January date.

New membership cards have been printed. Membership letters will be going out in mid May, due date July 1.

Motion: Move to approve the membership report.

Stetz/Shekerjian

Unanimous

Training: T. Shekerjian

The intermediate/advanced training scheduled for fall will take place in Albany. All new people are involved in this project. It will be held September 20-21. Council will meet on the 21st and 22nd at the same location.

Novice training brochures are being mailed. Attendees will be able to sign up on line. The cost is \$545 for members, \$580 for non-members.

Evelyn reported that she is scheduling training for non traditional schools on the topic of Return of Title IV aid. It will be conducted by members of the USDE. There will be multiple sites.

HESC Update: A. Zalacca & T. Dalton

The Consortium had a meeting in March. Bill Cheetham represented NYSFAAA on the topic of last fall's processing problems. All are in agreement that the important issue is that students are serviced, not who was to blame - all will be working to avoid these problems next year.

The new MPN is OMB #1845-0006 - however, all versions will be honored. It is requested that you try to use the new version ASAP. The date on the new note is 08/31/02, NCHELP recommends implementation of the MPN for PLUS in 2002-2003.

GEN 00-003 Dear Colleague letter offers clarification on which schools can use the serial feature, as determined by the highest program offered. If your school offers a bachelors, masters, or higher degree, your students are eligible for the serial process.

HESC held a meeting on the simplification and enhancement of TAP on March 14-15. Future plans include reconciliation by term. When implemented, payments will not be tied to rosters.

ACTION REQUESTED: Bill Cheetham requested that a written report from the March 14-15 meeting be circulated to all attendees.

Approximately 200 people attended the TAP certification training in New York City and there were 70 attendees in Syracuse. A need was expressed to offer basic training again. It was also requested that computer-based training be offered.

TAP Student Inquiry is now on-line - check it out. The next phase will include a TAP estimator on-line. It will be previewed at the SUNYFAP Conference next week. ABLE-2 is expected to be on the web in late spring.

TAP will move toward processing on the web. Make sure all FAOs have individual IDs and passwords. Screens are being changed - GUI-ized. TAP will be done first, loans last.

ACTION REQUESTED: Council requested that HESC put a notice out on the listserve. Council also requested that users receive confirmation that transactions went through (response file), of particular interest was receiving confirmation that TAP transactions were received and processed.

New in-house training is being offered at HESC in May/June on TAP and LOAN processing. Council members commented on how easy web file transfer is. If you are not using this feature, contact HESC Solution Team for assistance in setting this up at your institution.

This is the first anniversary of the call center. There are currently 24 representatives, the goal is 27. School code changes can now be taken over the phone.

Bulletin #139 explains the new process for TAP. If a student has the same basic status as last year, they will not receive an ETA, only a change form. Students must be careful to check the number in college, since the FAFSA no longer allows parents to be reported as attending college. They also need to check the parent income exclusion section. There is now a way to report that parents were never married and no social security number will be required.

Screen 502 will reflect where the ETA originated. New information - Screen 500 will give the current status.

ACTION REQUESTED: Council requested written clarification on where to send change forms (e.g., CUNY originated or NCS originated).

NYSFAAA plans to send a letter to college presidents encouraging them to allow their financial aid staff to become NYSFAAA members.

ACTION REQUESTED: NYSFAAA requested a set of labels for college presidents. HESC will provide as soon as current updates are completed.

President's Report: W. Cheetham

Bill distributed phone cards to all Exec Council members.

A copy of the proposed Special Conditions bill for TAP is attached for the

record. It appears very optimistic for TAP in this year's budget - there is no talk of cuts. The TAP Commission Report is out.

Regional Reports:

Copies of all regional reports are attached for the permanent file.

Conference Reports:

MOTION: Move to accept the Adams Mark in Buffalo as the site of the 2002 NYSFAAA Conference.

Shekerjian/Dalton

Unanimous

Things are well underway for the 2000 and 2001 conferences.

Region 4 has expressed an interest in submitting a proposal for the 2003 conference. Any other regions interested should submit a bid.

NYSFAAA Image & Public Relations Firm:

MOTION: Move that Exec Council adopt the proposal from Hunter Associates with a maximum price of \$7500 while asking them to come to the Syracuse conference to conduct focus groups.

Hoffman/Stetz

10 yes

3 no - motion carries

Past President Report: T. Dalton

Three of the offices open for the election will have people running without opposition. The ballot will be out in about 2 weeks.

MOTION: Motion made to provide a complimentary room to the President Elect at conferences.

Stetz/Stevenson

Unanimous

Anne will update the Policies and Procedures Manual to reflect this change.

Webletter: L. Worley

Submissions for the NYSFAAA Webletter connection are due:

Winter Due January 25 On Web February 1

Spring/Summer Due May 25 On Web June 1

Fall Due September 25 On Web October 1

Submissions are accepted in the following formats:

Microsoft Word (preferred) via e-mail as an attachment

E-mail Text

Paper

Disk

Early Awareness: A. Barton

A new powerpoint presentation has been developed. Copies will be sent to all council members. The targeted audience is the parents of 7-11 graders.

RECOMMENDATIONS TO THE AWARDS COMMITTEE:

The Council did not see a need to rename any of the current awards.

MOTION: Recommended that our service awards be relegated to active members of the association as they have historically been given. Stetz/Hoffman - 9 yes, 4 no - motion carries

MOTION: The committee may decide to hold over nominations for a period of three years. Simpson/Kelly 10 yes, 3 no - motion carries

Members of Exec Council should consider it their responsibility to nominate achievement award nominees

Consistent with the second item, service awards can only go to active members, thus if their status changes to that of an associate member - they would be ineligible for service awards.

MOTION: No public or private recognition to be given to all nominees. 12 yes, 1 no

Discussion on the Founders Award led to the discovery that the award should be given in the name of a founder each year.

MOTION: A service award should be established in honor of a significant female member whose name will be determined by the membership. Reiman/Brown - 11 yes, 0 No, 2 Abstain

A journal of statewide and regional awards should be created.

25 year awards should not automatically be given. If someone decides there is cause to grant such an award, it can be done.

Members of Exec Council are neither excluded nor given preference for any awards.

MOTION: At the discretion of council, lifetime memberships may be given to individual members. Dalton/Reiman - Unanimous

NEXT MEETING:

June 21-23 at the Otesaga in Cooperstown. Bill will make all arrangements. Anne will check on the location of a less expensive hotel for those wanting to arrive the night before the meeting.