

NYSFAAA Exec Council Meeting Minutes
(Unapproved Minutes. Will be approved at the June Meeting)
May 3-4, 2001
Nevele Grande, Ellenville, NY

Present:

Cathleen Bellomo, Mildred Brown, William Cheetham, Kerrie Cooper, Evelyn DeStio, Warren Hoffman, Johanna Kelly, Heather McDonnell, Michael McGraw, Michael Pede, Ed Reiman, Vince Scalise, Lisa Simpson, Mary Jo Stetz, Keith Stevenson, Anthony Thompson, John View, Anne Zalacca

Secretary's Report:

Motion: Minutes of February 4-6, 2001 to be approved.

Cooper/Simpson

Lender Focus Group (Mike McGraw)

The Lender Focus Group met at Wells College to discuss centralizing the NYSFAAA funding activities to eliminate the lenders having to request numerous checks throughout the year. Two goals would be not to exclude the small regional banks that may want to contribute to only regional activities and not excluding the sponsorship of special regional activities that need outside funding to be successful. The meeting discussions resulted in a compromise to centralize some state-wide activities:

CAAN

High School Counselor Workshops

Statewide Training: Intermediate/Advanced/Support Staff

Web Newsletter

Directory Advertising

Web Advertising

Discussion:

1. Were lenders representative of all problems/concerns?

Lenders initiated the meeting and 6 (out of 9) were present.

2. Develop a guide to place a cap on sponsorship of lunch, breaks, workshops

---Survey each region as to where and how much was contributed for what programs/events/training (not including regional meetings).

3. Different sponsorship procedures are done by various states (i.e. Platinum-Gold-Silver levels; lenders who sponsor events are given free registration at conference)

4. **Statewide Funding Person (per NYSFAAA Policy and Procedures Manual) is appointed by president with regional representation – currently vacant**
5. **All regions need to fax or e-mail to Mike McGraw the dollars donated by lenders to the above events.**

Long Range Plan (John View and Bill Cheetham)

Hunter Associates, a public relations firm, was hired to develop the framework for the long range plan. The plan will be finalized at the June 2002 Executive Council meeting. The draft will be completed at the Executive Council meeting in June 2001. The membership will be requested to provide feedback during the next year.

Multicultural and Diversity Report (Tony Thompson)

Tony presented the committee's report that included goals that have been developed:

1. **coordination of programs and activities within NYSFAAA**
2. **promotion of early awareness on post-secondary education**
3. **raising public awareness of education by pursuing opportunities with profit and not-for-profit organizations**

The committee made recommendations:

1. **colleges and institutions should adopt an area high school or neighborhood and provide education to students about the college/student aid process**
2. **financial aid and admissions counselors should make school visits during class hours**
3. **develop a working relationship with established community-based organizations**

School Counselor Workshops (Keith Stevenson)

Suzanne Davis is the new statewide chair. Keith reviewed the handout that showed there were 14 workshops and 1356 attendees across the state. Mim corrected the Region V report to show that Dutchess (not Ulster) was the second site for the workshop.

Treasurer's Report (Mike McGraw)

Mike reviewed his handout with regards to specific items, including losing money on the stock market and the good manager's report that was received.

Motion: Approve the Treasurer's Report

Hoffman/Stevenson – Unanimous

Membership Report (Warren Hoffman)

At this time no new applications for new membership will be accepted.

Membership requests will be put in 2001-2002. For 2000-2001 the membership was within 5 members of 1991 numbers for a total of 1119 members. The mailing for 2001-2002 memberships will be going out between mid-May and early June. The Membership Directory is on-line and the paper refills have been sent out. All corrections should be directed to Vince Scalise. Vince will make corrections quarterly (at this time volume is low so he is making them sooner.) The pins have been ordered for next year.

Training (Mike Pede)

The NPRM Workshops have been scheduled (handout) but registration is low at this time. NYSFAAA and NYSOBBA members received flyers. An announcement was also posted on the website. Mike will try to have the power point presentation put on the website and he will also have the Albany presentation taped and distributed to every region.

The Intermediate/Advanced Workshops are in the planning stages for Fall 2001. The current plan is to have two 1-day workshops (Buffalo and downstate) during the week of September 17 or September 24. Topics may include Human Resources concerns and Enrollment Management concepts. It is hoped that a video conference with Jim Briggs on the Tax Forms could be negotiated for February 2002. Additionally, Mike is working with HESC and EASF AA to coordinate future training opportunities.

Keith Stevenson made a request from Region 3 asking for additional funds for Support Staff (\$800 from training plus an additional \$1050 = \$1850).

Motion: Move to approve the request.

Kelly/Pede

14 yes, 1 abstention

Past President's Report (Bill Cheetham)

There were six individuals nominated for President-Elect and four were unable to accept the nomination. The committee confirmed the nominations of the two members and ballots were mailed out on May 2 and due back on May 25. The candidates are Anne Barton at Hobart & William Smith Colleges and David Canaski at SUNY Cortland.

EASF AA - The annual conference will be held May 19 -- 23 in Baltimore, MD. The 2002 Conference will be held in Boston, MA from May 20-23, and the 2003 annual conference will be held in Hershey, PA (dates to be determined).

Larry Chambers of Ithaca College is the new EASF AA Treasurer and Bob Shorb of Skidmore College will take over as President. Suzy Allen is President-Elect.

The Professional Training Workshop on FERPA, Packaging and Program Participating Agreements are being held around the state.

HESC Report (Anne Zalacca)

The HESC Bulletin #144 has the new web-based updates for TAP including the implementation of web-based TAP screens, new web-based TAP payment

documents with on-site printing options for Payment Rosters, Remittance Advice Reports and Summary Accounting Report. Also in this bulletin is the scheduled elimination of paper report mailings for Payment Rosters, Remittance Advice Reports and Accounting Reports. The announcement of the 2001-2002 TAP Calculator availability is also made.

The Grants and Scholarship Processing Guide will be available soon and will provide an online schedule of the processing of Grants & Scholarships as well as processing tips and guidelines. Schools are also encouraged to use the TAP EFT feature. Over the summer, HESC will work with the Department of Tax and Finance to process Income Verifications online.

In summer 2001 there will be the availability to do certain TAP corrections online. These would be the same correction options that can currently be done on WinPath. TAP Change forms are up to date in processing.

Upcoming initiatives include:

1. online TAP application for students in Winter 2002;
2. tracking system for the complicated changes (residency, independence status, tax returns);

Loans - Update

HESC will continue the elimination of the 1% insurance fee. Contact the HESC Solutions Team if institutions want to test new processing changes. The one lender rule is under discussion for possible change. HESC is also working with the USED on implementing electronic signature for the Master Prom Note using the Student Financial Aid PIN.

Customer Service

Contact Anne at (518) 473-4096 if you would like to have a trained professional visit your institution.

Visit the new HESC website (revamped) at www.hesc.com.

President's Report (Cathy Bellomo)

Eileen Muhlig of Consumer Credit Counseling Service will be testifying on behalf of Senator George Mazairz's bill on preventing credit card firms from soliciting business from college students on campus. Contact Eileen if you have any information to provide. There are over 70% of college students with credits cards and 30% of them have 4 or more cards.

Cathy has been discussing the possibility of having joint training with Val Nixon of SUNYFAP and Shirley Walker of NYSOBBA.

Investment Report:

The goal is to make the scholarship account an endowed account and to attain a value to successfully fund annual scholarships in perpetuity without the need for additional annual fund raising. The goal is to have the reserve grow at a rate of inflation in order to use 3% of assets toward training.

Website (Vince Scalise)

The minutes from regional meetings and calendar events should be e-mailed to Vince and he will post to website.

Conference Reports

Heather McDonnell described the progress on Conference 2001 at the Nevele Grande. New owners have initiated new renovations and a new food and beverage manager (formerly of the Sagamore and Mohawk Mt. House.)

Conference 2002 will be held at the Adams Mark Hotel in Buffalo. The contract is signed and a budget is in place. The chairs and co-chairs have been designated.

Conference 2003 will be held in Saratoga. Lisa Simpson presented Saratoga as the site of the 2003 conference. The hotel and city center were described in terms of conference ability and opportunity for NYSFAAA.

Motion: Motion made to accept the proposal for having the 2003 NYSFAAA Conference in Saratoga.

Reiman/Kelly - Unanimous

Novice Training (Lisa Simpson)

The Novice Training Workshop will be held at SUNY Oswego from June 9 - 15, 2001.

The next Executive Council meeting will be held June 13-15 at SUNY Oswego.

Motion to adjourn: Johanna Kelly

Seconded by: Mike McGraw

Motion carried: unanimous